DELTA RIDGE TECHNOLOGIES

Substitute Teacher Binder

Everything a sub needs, in the order they ask

EVERYTHING A SUB NEEDS, ON THE PAGES THEY ACTUALLY READ



A sub walks in cold, with twenty minutes and no context. Everything here exists to answer the next question they will ask, in the order they will ask it.

ORDER	WHAT IT ANSWERS
1	Who is in this room
2	What happens at 8:05 and at 11:40
3	What to do when a child refuses
4	Who to call, and how to reach them
5	Where the fire exit is and where to take them
6	What to leave for me at the end

Keep it in one place and tell someone where it is. A binder in a drawer nobody knows about is the same as no binder.

SAMPLE



PLEASE READ THIS PAGE

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Activities for children need an adult present. Several activities involve scissors, small parts, water, heat, food, outdoors, tools or fire. Adults are responsible for choosing what is age appropriate, supervising it, and checking the surroundings and materials first. Nothing here replaces your own judgment about the children in your care. No educational, developmental, behavioral or health result is promised or implied by any page in this pack.

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